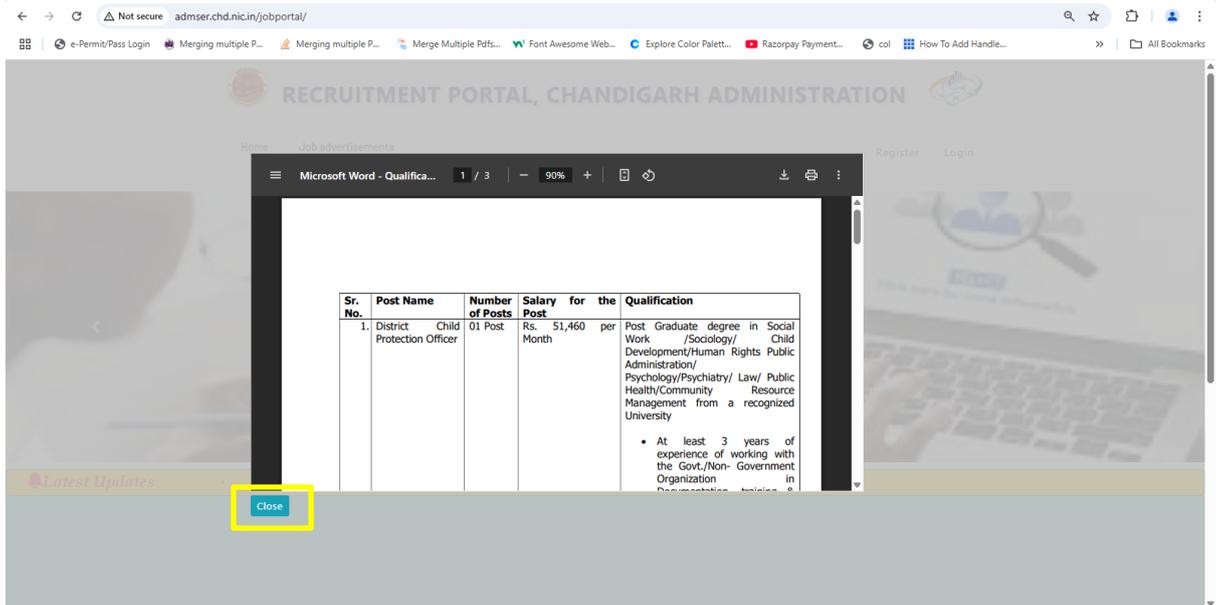
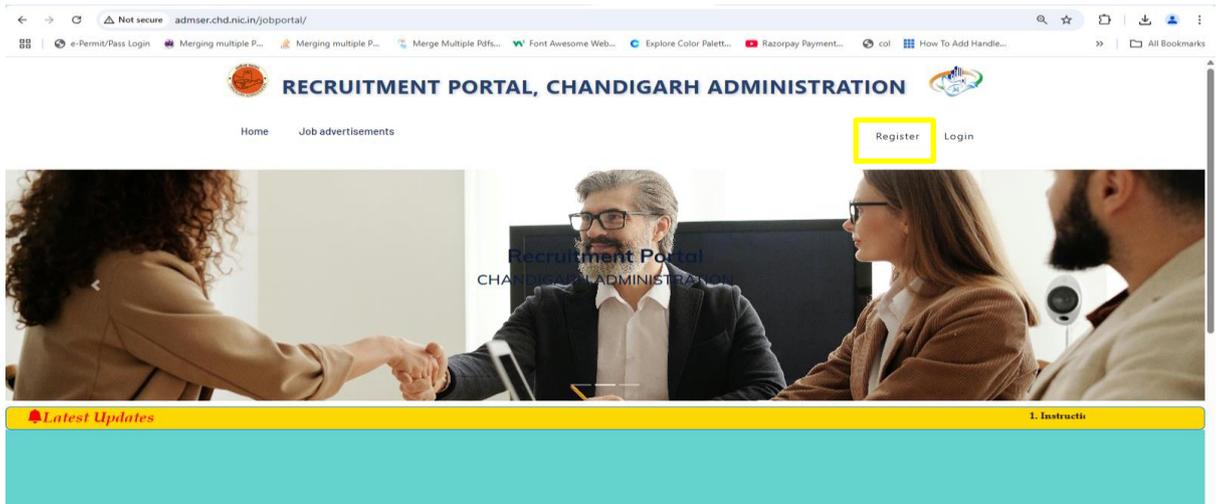


# How to Apply

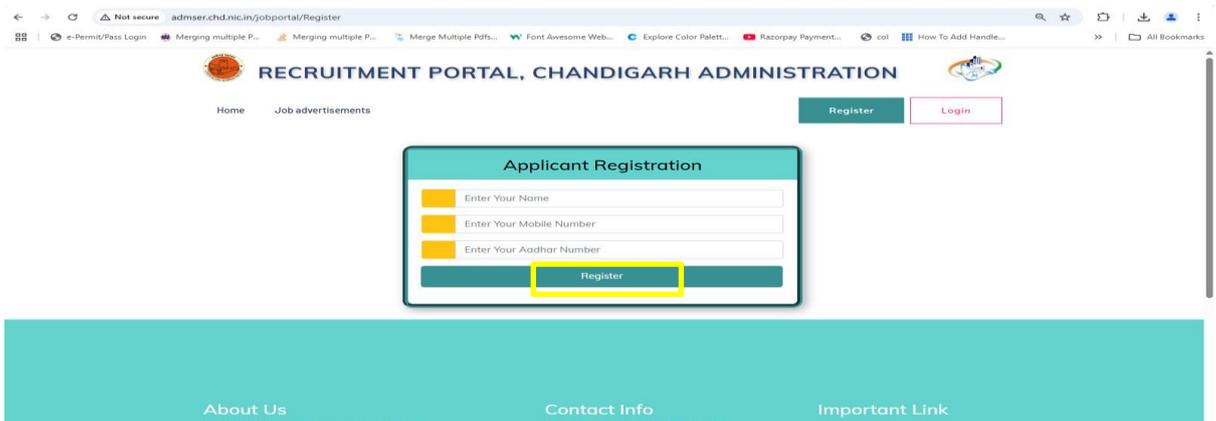
- 1) Go to Url: <http://admser.chd.nic.in/jobportal>



- 2) Please See/download the advertisement given as above and then click on **Close**.  
3) If you are visiting this site first time then click on **Register**, otherwise click on **Login**.



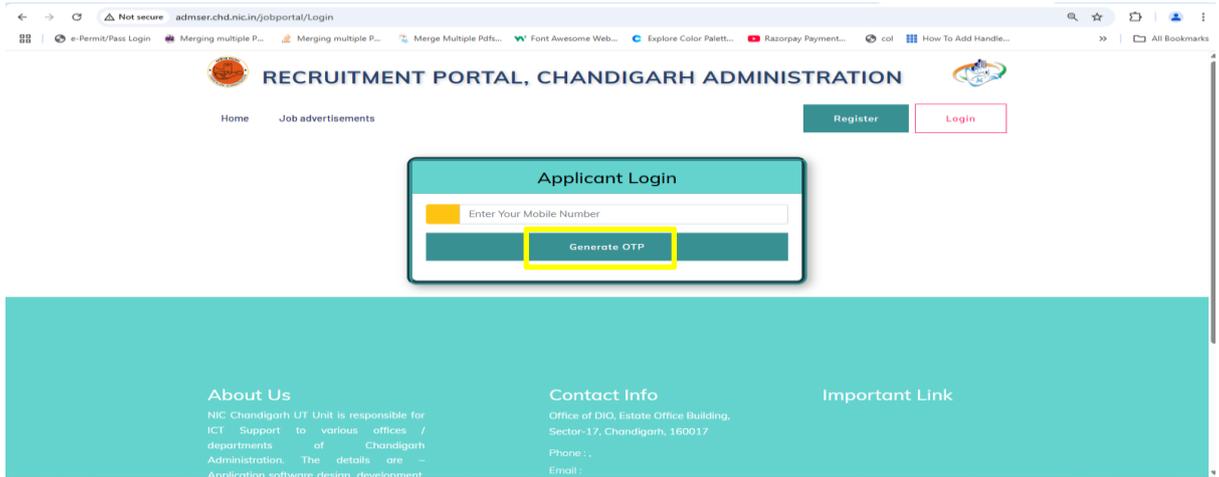
- 4) For Registration fill up the following details and then click on **Register**.



After successfully Registration you will receive following message on your registered mobile number:

**You are successfully registered on Chandigarh Recruitment Portal. Login in to Portal to apply. Chandigarh Administration**

5) Now for Login enter the registered mobile no. and click on **Generate OTP**.

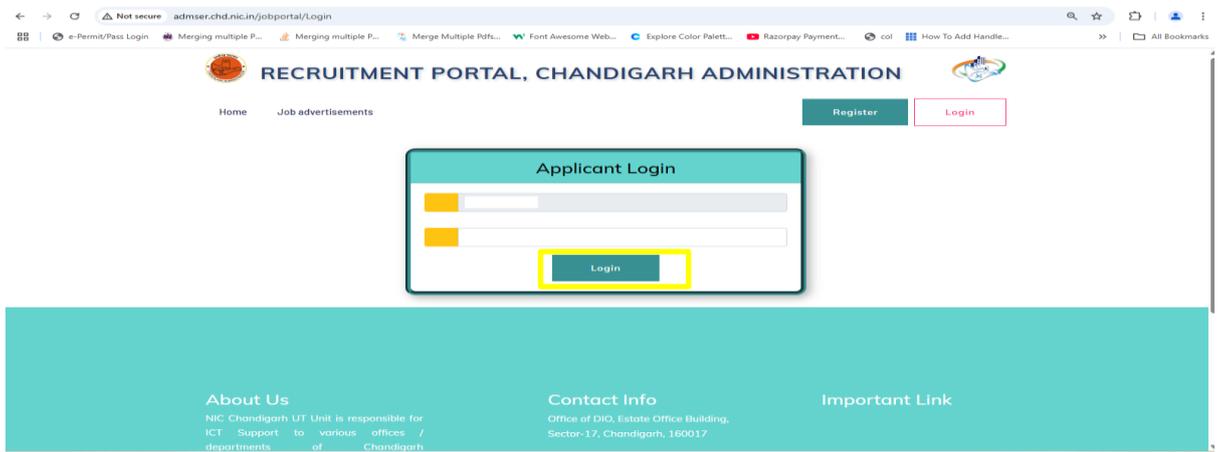


On Clicking on **Generate OTP**, you will receive following message on your registered mobile number:

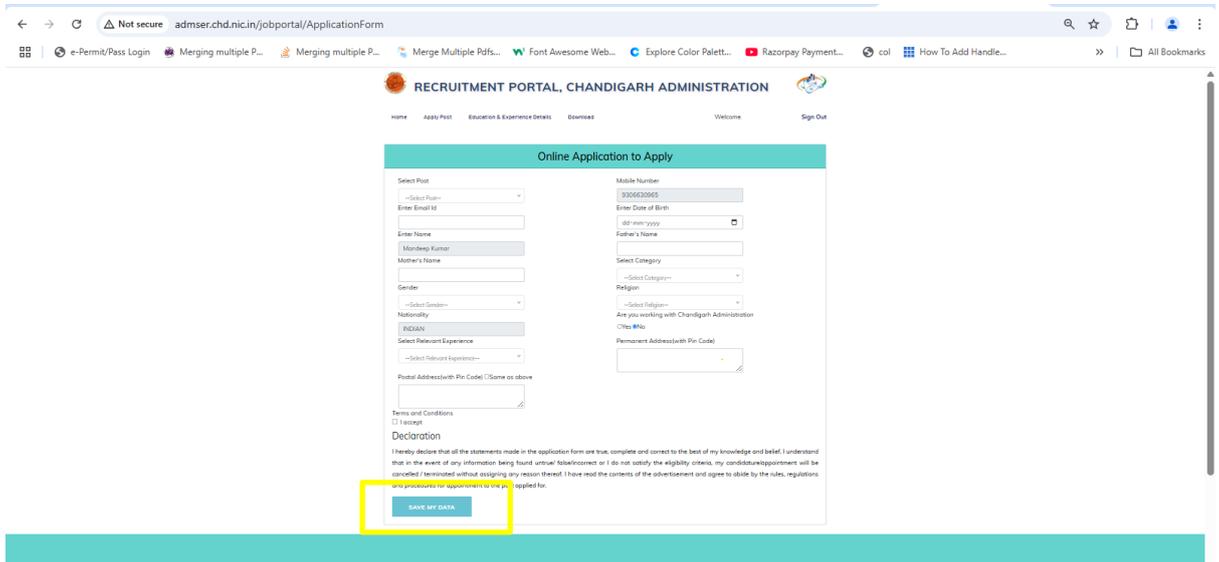
XXXX is One-Time Password (OTP) for logging into Chandigarh Recruitment Portal.

This code will expire in 10 minutes. Chandigarh Administration

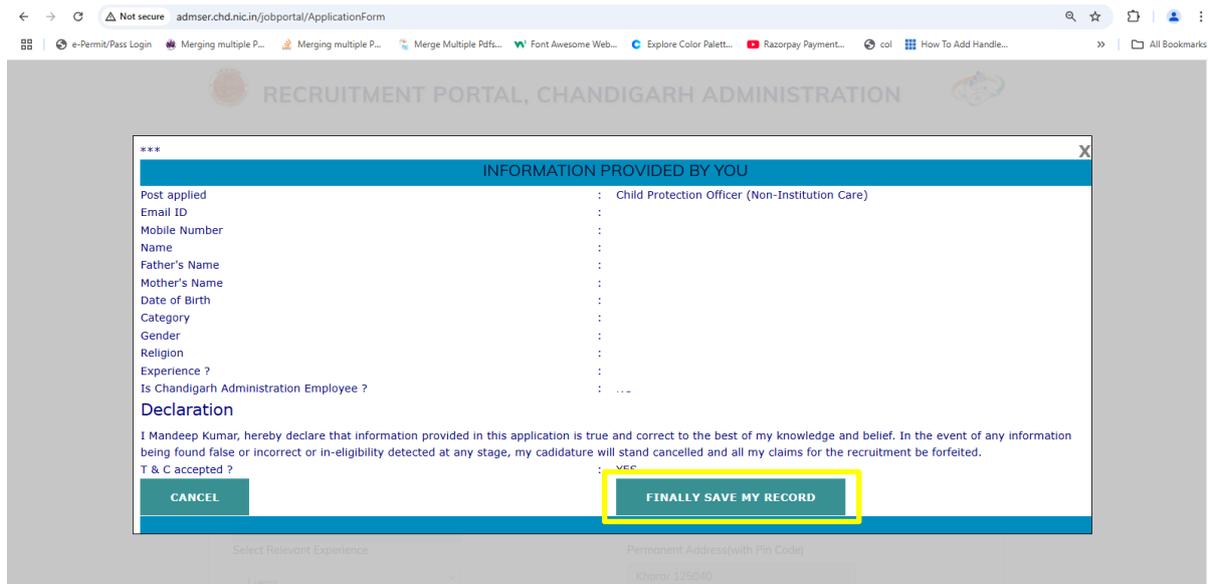
6) Enter OTP and Click on **Login**.



7) Fill up the following details and click on **Save My Data**.



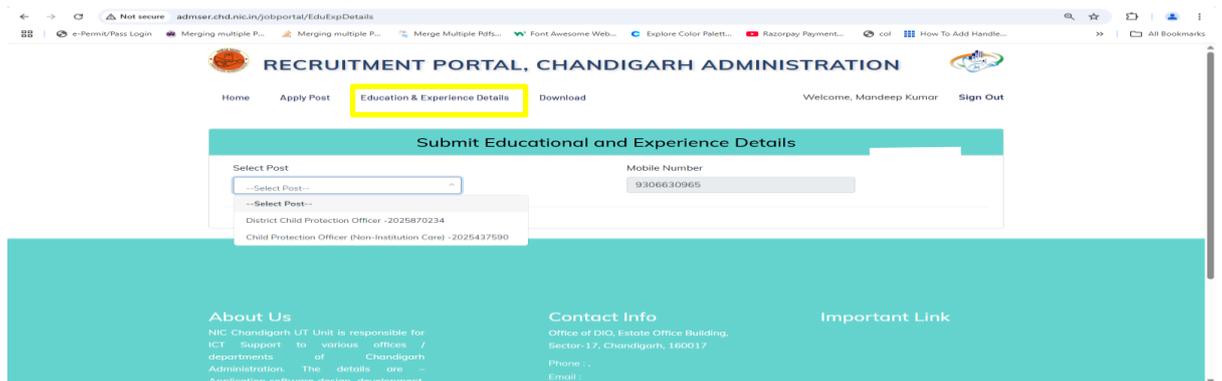
8) If all details are ok, click on **Finally Save My Record** otherwise click on **Cancel**.



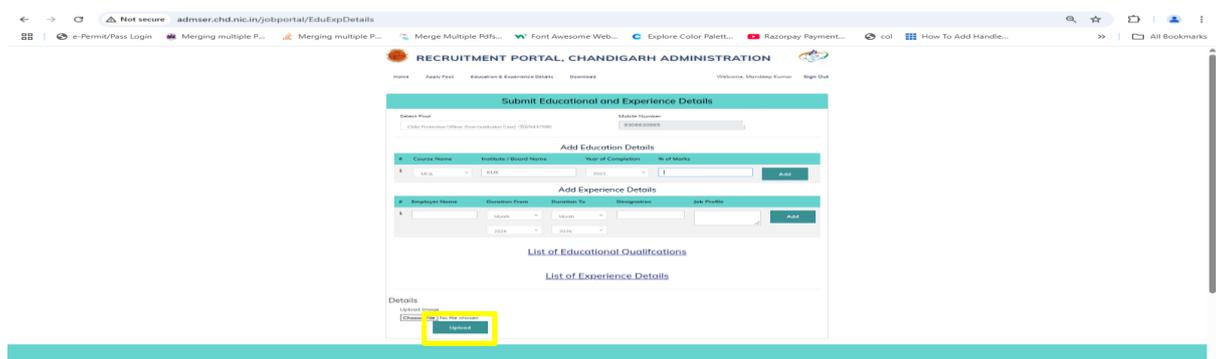
you will receive following message on your registered mobile number:

You have successfully applied for the post of \_\_\_\_ (Post Name) \_\_\_\_ vide application number XXXXXXXXXXXX. Chandigarh Administration

9) Click on **Education and Experience Details**, **Select Post**.



10) Fill up the following details and Click on **Upload**.



11) For further references download your Application For by Clicking on **Download**.

